## INTERNSHIP TOOLKIT FOR TEACHERS

If your English-speaking\* students are looking for an **internship** or **research project** in Groningen, Friesland or Drenthe, Make it in the North.nl is here to help you out! In 3 steps, and a bunch of tips and tricks, your students will be set up for success.

## Guide them on how to look for an existing position

## Jobs in Groningen, Friesland and Drenthe 🕮



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Throughout the year, companies and organisations post internship opportunities on our website.

Turn on the "internship" filter on <u>makeitinthenorth.nl/jobs</u> or head straight to our internship board on <u>makeitinthenorth.nl/internship-board</u>.



## Post a card on Make it in the North Internship Board

Let companies come to your students. Students can post their own anonymous internship call/card on <u>makeitinthenorth.nl/internship-board</u> — including their study background and the type of tasks or research topics they would like to dig into.

\*We're saying 'English-speaking' students, because both Dutch and international students who speak English can make use of these tips and tricks.

Companies that are interested in the call, will be able to click on the card and your student will receive an automated message with the company's contact information.

(Your students' personal information will not be visible online or shared with the company, until the student themselves approaches the companies that have shown interest in them.)

3 Dedicate some time in class to telling students how to find and approach companies that don't have open internship positions

Many people find an internship or job through networking and making themselves visible to a company they find interesting, rather than applying to a published vacancy.

On <u>makeitinthenorth.nl/companies</u>, all companies in Groningen, Friesland and Drenthe that hire English speakers can be found and filtered by sector. So this is a great starting point!

For students who don't know which sector they'd like to work in, the Company Culture Matchtool is a great way to get orientated. That's on <u>makeitinthenorth.nl/matchtool</u>



- It's helpful for students to get their LinkedIn profile up to date. If a company googles an internship applicant, it looks great if they find a polished LinkedIn profile.
- Many educational institutions provide free career skill workshops to students. Check in with the Career Services of your institution so that you know how you can send your students there (e.g. for CV checks, LinkedIn workshops and interview training).

